Previous References P-23-E (Ml) 1948-49

File No 105-

Serial Nos

Later References

GENERAL AND REVENUE SECRETARIAT

Serial Nos Two

Part B for Aug 48

SUBJECT

Revision of the Scales of pay of the Steno Typist and Typist of the Bangalore City Improvement Trust Board

To The Chairman, C I T B Bangalore Cit
Auditor G W D (Through Fil Dept

G O No L 1542-3/D 13-8-49

Sanctions

Fdc

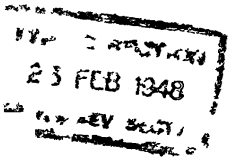
From the chairman, Anuga
Trust Board

No T 281/47-8 dt 7-2-48

Its proposals for the revision
of the scales of pay of the
stenotypist and the Typist in
the Trust Board Office

1) Submitted with a draft
letter requesting the chairman, to
submit the proposal through the
Secretary, P W D, as required
the last para of the GO dt 16/1/4

Yours faithfully



Sec
19/2
Pr. 19-2-48

2) Approved
Asst Secy

To,
The chairman, Anugalise
T.

R 14243 dt 4/3/48
Direc. to submit the
proposal thro the Secretary

4726/5308/I Revision of the Scales of Pay
6118/Vol V Classified Bangalore Thereon

Letter No 309/47-8 & 573/48
from the Chairman, requesting
that the proposition statement
may be returned

3) submitted with a draft
letter returning the same
Sec 12/3
Pr 13 3 48

4) Issue
for
17/3/48

To,
The Chairman CBT Bangalore
No L 15091/27-3-48

Returns the proposition Statement

SusA
30-3-48
Pr

Memo No 2835-1/47 of 8-4-48
from the chairman, C B T &
Bangalore forwarding a copy of letter
addressed to the Addln, P W D

5) submitted for formal proposal
from the Addln, P W D will now be
awaited - Refer from 1

6) Yes Pr 17 inst.

S/A
Sec 19/4
Sec 16/4

From the Auditor, P W D

No 1024 & 26-5-46

As the first portion statement-

~~Thus~~ 7/ Submitted with a note in the matter

As per sanctioned strength of the Sangareddy Irrigation Trust Board office, there is provision for one Stenographer and one Typist

8/ The present scale of pay of the Stenographer is Rs 40-2-50

9/ The present scale of pay of the Typist is Rs 30-3-60

10/ In Go & 16-1-48 (Fly 17) sanction was accorded to revise the scales of pay of Stenographers and Typists. As per last para of the Go the chairman has now submitted proposals

~~to revise the grades~~

to revise the grades in this office

11) The proposal is to convert the two ~~lines~~ posts of the stenotypist and the Typist in this office into two steno-typists — one in the first grade on Rs 75-5-100-~~10-175~~ 10-150/E-5 10-200 and other in grade B 45-3-60-4-100 and to absorb the present members who are qualified in these revised grades, one in the first grade and the other in the II grade

12) As seen from the report of the chairman (flg H), the present hands ~~are~~ possess the necessary qualifications to be absorbed in the new grades proposed as per ~~flg~~ 16-1-48 (flg 7)

flg 7) The proposal statement in this respect has been duly verified by the Auditor, P W It is seen therefrom

Revision of the scales of pay of the Steno-typists + Typists — Bangalore Trust Board

F 118 S 7310/47

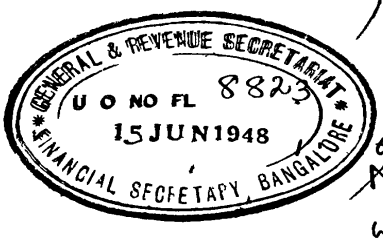
an extra expenditure of Rs 1530/- p.a will be involved on account of the proposed revision

13) In the above circumstances, the proposal of the chairman of the Bangalore Trust Board as referred to at para 11 above is submitted for orders

14) The Finl Secy may be consulted in this

Rev Secy) 8/6 11/6/48

15) Fin'l Secy) 9/6/48 W/C



16) No objection, but it may be kindly considered whether one hand is not enough

Rev Secy wc) 14/6 20/6/48

17) Ascertain if one hand will not be enough

24/6 21.6 wc

18) Letter issued 24.6.48

7310/mk

19) A draft letter is
put up with reference
to para 17 supra

Ma
25/6 20/
Bx
25-6-48

I

The Chairman
Bangalore Trade Union

21 & 203 dt 26-6-48
calls for certain
information

Letter No J 484/47 dt 30-6-48
from the Chairman, Bangalore
Trade Union on the matter

21) The report is submitted
for perusal with reference
to para 16 supra the Chairman

73/10/58/mk Revision of the scales of pay of stenos-typists — Bangalore Textbook

says that the steno-typists are very necessary in this office

2) In view of the report of the chairman the proposal referred to at para 11 supra is for orders Vide final secys remarks at para 16 supra

Sd 14/7 Dy Secy

3) Reference para 16 & 17 supra

Revised) Sd 16/7/48

4) In the circumstances the proposals contained in para 11 supra may be sanctioned

Sd 18/7/48 for 19/7/48

Revised Scales Sd

OFFICE OF THE REGISTER FOR INDUSTRIES. No. 519 Date 20/7/48

W The weight bgs to be in Secy first note para 16

Sd 25/7

GENERAL & REVENUE U O NO FL 896 30 JUL 1948 BANGALORE

Jr Secy W/C

Sd 28/7

26) I have no idea of the volume of work [illegible] the chairman [illegible] of the opinion that the work was the retention of both of these hands, I have no ob

Revision of scales of pay -
Rev Secretariat
Bungalow Tax
896/9
Local
89
mtl
27) Refer para 25 supra
Secretariat
Prices & Tariffs)
3/8/48
Ltr D
5/8/48
6/8
OFFICE OF THE MINISTER
FOR INDUSTRIES
8/5
D. 4/8/48
Draft for approval
6/8/48
A draft is submitted
(It is for orders whether the absorption
of the officers in the new trades may
also be included in the present fo
10/8 or is done or whether a separate
Mr Hisser order allocating them by names is to issue)
I approve above
the allocation statement may
be asked to be submitted later on
based on this f.o
Jam
11/8/48
File Cancelled no 724
Draft for approval
Jam
Issued
16/8
W
16/8
W
16/8
d 1542 1+3 D. 13 & 6
P
The Chairman
B & R L
Auditor Gen
Thro P
Approved by the Revision
B
7 9 48
Mr

4926
14 FEB 1948

G 281/47-8

Govt. State

Office of the City Improvement Trust Board,
Ranga Vilas", Seshadri Road,
Dated, Bangalore, the 7th February 1948

To

Syed Abdul Aleem, Esq , B A ,
Secretary to Government,
Revenue Department,
Bangalore

Sir,

Subject - Revision of scales of pay of Steno-typist and Typists of the several Departments

Adverting to Government Order No 3966-4035- S & A 25-47-45 dated the 16th January 1948 revising the scales of pay of Steno-typists and Typists under two grades and requesting to submit within a fortnight the proposition sta and allocation statements of Steno-typists and Typists keeping the number of the first grade to the minimum extent with reference to the need for purposes of dictation, I have the honour to state that in the sanctioned scale of establishment of the Trust Board there is provision for one Steno-typist and one typist The need for Steno-typists in the Board is great as a good lot of work in the Trust Board is being transacted by dictation Taking down proceedings of the meetings of the Board, preparation of notes on the subjects placed before the Board for consideration, several important letters to be addressed to Government and other miscellaneous items of work are all attended to by these Steno-typists of this office One Steno-typist cannot possibly cope with this heavy work and it is felt absolutely necessary to have two Steno-typists It is therefore proposed that the existing two posts of Steno-typist and Typist be converted into two Steno-typists, one in the first grade on Rs 75-5-100-10/150/E B -10-200/- and the other in grade Rs 45-3-60-4-100 If the above proposal is sanctioned the existing two hands who are qualified for the posts will be absorbed in the above grades, one in the first grade & and the other in the second grade for which they are qualified I request that sanction of Government may kindly be obtained for my above proposals very early

The Proposition statement in this behalf is enclosed

I have the honour to be,
Sir,
Your most obedient servant,

Chairman,
City Improvement Trust Board,
Bangalore

Appendix F G—11 No 4

SUBJECT

Diary No of letter replied to 4726

General and Revenue Secretariat

( )

the *19*

Date of issue 2/3/49

Signed by

.st of enclosures

Copied by

Examined by

Section

File No

Serial No

N L 14243

To

The chairman C I T

Road, Bangalore.

Sir

With reference to your letter No G 281/47-48, 27/2/4 re the revision of the scale of pay of clerk-typists and Typist I am directed to request you to send the proposals through the Accountant, P W D, as directed in the last para of this office No PE 3966-4035/S4A25-47-

d 16-1-48 with the following
- information
-- 1) what are the qualifications
of the steno-typist and the
Typist employed in your office
and 2) whether it is absolutely
necessary to convert the
two posts to steno-typists of the two grades retain
and if so whether the post of the
Typist-clerk may not be completely
abolished.

Yours etc
for
Secretary
Rr
19.xii.48

GOVERNMENT OF MYSORE

OFFICE OF THE CHAIRMAN, CITY IMPROVEMENT TRUST BOARD, BANGALORE

G 309/47-8

5308 8 MAR 1948

Dated 5th March 1948.

---MEMO---

To

SYED ABDUL ALEEM, ESQ , B A ,
Secretary to Government,
Revenue Department,
BANGALORE

Sir,

SUB - Revision of the Scales of ~~the~~ pay of the Steno-Typist and Typist

With reference to your letter No L 14243 dated 2-3-1948 asking me to send the proposals through the Auditor, P W D with information as to the qualification of the Steno-Typist and the Typist employed in this office, I have the honour to request you to kindly return the Proposition Statement sent with this office letter No G 281/47-48 dated 7-2-48 for being retransmitted through the Auditor, P W D

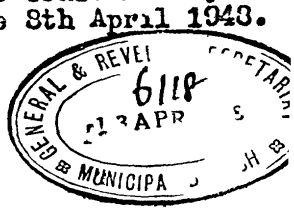
I have the honour to be,
Sir,
Your most obedient servant,

CHAIRMAN

HR/gvm

No.

OFFICE OF THE CHAIRMAN,
City Improvement Trust Board,
Dated, Bangalore, the 8th April 1943.



To

The Auditor,
Public Works Department,
Bangalore.

Sir,

SUBJECT Revision of the scales of pay of Steno-Typist and Typist of this Office.

With reference to the Revenue Secretary's letter No. L.14243 dated 2-3-43 on the above subject (copy enclosed, I have the honour to forward herewith a proposition statement, for the revision of the scales of pay of the Steno-Typis and Typist employed in this Office for favour of verification and transmission to Government for sanction.

The qualifications of the Steno-Typist and the Typist now employed in this Office - are as ~~follows~~ per margin.

Mr.M.S.Srinivasa Rao. Stenotypist. Cambridge Higher School Certificate. Senior Typewriting. Senior Short-hand, Revenue Higher & Accounts Higher.
Mr.G.Vamana Murthy. S.S.L.C. Revenue Lower, Senior Typewriting, Junior Shorthand.

As a good deal of work relating to the reporting of the proceedings of the meetings of the Board and drafting of important Notes and reports to be - submitted to Government is done under dictation by the Chairman and other Officers of the Board, it is very necessary to have the post of one of the Steno-typists in the I grade and the

P.T.O.

the other in the II grade as already recommended to Government. With the sanction of these two posts, the post of - Typist clerk sanctioned to this Office which will have been merged into one of these posts may be deemed to have been either abolished or converted to the post of a Stenotypist.

I have etc.,

Sd/-C.N NARASINGA RA(
CHAIRMAN.

MSS. 2835-1/45-8

Copy of the above is forwarded with compliments to the Secretary to Government, Revenue Department.Bangalore,for information with reference to his letter No.L.14243 dated 2-3-48 and No.L.15091 dated 27-3-1948.

C N Narasinga Rao
CHAIRMAN.

C F No 45] **GOVERNMENT OF MYSORE**

Telegram / Telephone

No 1021/N 1 28/2, 2332 27

GOVERNMENT OF MYSORE

OFFICE OF

the Auditor, P.W.D. Bangalore

GENERAL & REVENUE SECRETARIAT 7310 MUNICIPAL BRANCH

Date 26-6-48

To

The Secretary to the Government of Mysore,

Revenue Department, Bangalore

GENERAL & REVENUE SECRETARIAT 1 JUN 1948 MUNICIPAL BRANCH

Sir

Re revission of the scales of pay of Steno-Typists and Typists of the office of the Chairman, City Improvement Trust Board, Bangalore

===

I have the honour to forward herewith the proposition statement relating to the establishment of the Chairman, City Improvement Trust Board, Bangalore received with his letter No 2835/47-48 dated 8-4-48 duly verified A copy of the Chairman's letter referred to above is also sent herewith as it furnishes the information required by your l. No L 1213 dated 2-3-48

I have etc

Public Auditor

Letter No 2835/47-8 dated the 8th April 1948, from the Chairman, City Improvement Trust Board, Bangalore, to the Auditor, P W Department, Bangalore

---

Subject Revision of the scales of pay of Steno-Typist and Typist of this office

---

With reference to the Revenue Secretary's letter No L 14243 dated 2-3-1948 on the above subject (Copy enclosed), I have the honour ~~for~~ to forward herewith a proposition statement, for the revision of the scales of pay of the Steno-typis and Typist employed in this office for favour of verification and transmission to Government for sanction

The qualifications of the Steno-typist and the typist now employed in this office are as per margin

Mr M S Sreenivasa Rao, Stenotypist	Cambridge Higher School Certificate, Senior Typewriting, Senior Shorthand, Revenue Higher and Accounts Higher
2 Mr, G Vamana Murthy, S S L C	Revenue Lower, Senior Typewriting, Junior Shorthand

As a good deal of work relating to the reporting ~~of~~ the proceedings of the meetings of the Board and drafting of important notes and reports to be submitted to Government is done under dictation by the Chairman and other Officers of the Board, it is very necessary to have the post of one of the steno-typists in the I Grade and the other in the II Grade as already recommended to Government With the sanction of ~~t~~ these two posts, the post of typist clerk sanctioned to this ~~m~~ office which will have been merged into one of these posts may be deemed to have been either abolished or converted to the post of a Stenotypist

MKV

"COPY"

18203 28 6 48

To,

The Chairman,

C I T Board, Bangalore

Sir,

With reference to your letter No T 309/47 & 5 T/Cls re the revision of the scales of pay of the clerks - Typist and Typist-Typist Office Assts I am directed to request you to examine and report whether one clerks - typist would be sufficient for your Office

I have etc

for

Secy CBDT

STATEMENT OF PROPOSITION FOR REVISI(

NAME OF OFFICE TO WHICH THE PROPOSITION RELATES

Government order sanctioning present establishment.			PRESENT SCALE.				NATURE OF CHARG
No.	Date.	No. Designation	P A Y. Minimum.	Rate of increase.	Maximum.	Average cost.	
G.O.No.Fl.3966-4035/S dated 25-47-45 dated - 16-1-48 sanctioning revised scales of pay of the Steno-typists and Typists.		1. Steno Typist.	40	2	50	47½	
		2. Typist Clerk.	30	3	60	57½	I:
						105	

[(N OF ESTABLISHMENT.

CHAIRMAN, CITY IMPROVEMENT TRUST BOARD, BANGALORE.

GE.	PROPOSED SCALE				PROPOSITION.			
		P.Y.			PERMANENT		TEMPORARY	
o. Designation.	Mini-mum.	Rate of increase.	Maxi-mum.	Average cost.	Incr-ease per month Amount.	De-crease per month. Amount	Incr-ease per month.	De-crease per month.
1 Ist Grade Steno-typist.	75-5-10-10-150-10/ 200.			148½	101	--	--	-- -- --
1 End Grade -do-	45-3-60 4 - 100			77½	20			
				226	121 or Rs.1,452/-per year.			

CHAIRMAN,
City Improvement Trust Board,
Bangalore.

1712 84

No G-482/47

OFFICE OF THE CHAIRMAN,
City Improvement Trust Board,
Dated, Bangalore the 29th June 1948

GENERAL & REVENUE SECRETARIAT
2 JUL 1948
89
MUNICIPAL BRANCH

To

Janab Syed Abdul Aleem, B A ,
Secretary to Government,
Revenue Department,
BANGALORE

REVENUE SECRETARY
No
Dt 1/7
GOVERNMENT OF

Sir,

Subject Revision of the scales of pay of the typist and Steno typist of this office

With reference to correspondence ending with your letter No L 18203 dated 28-6-1948 asking me to examine and report if one Steno Typist would not be enough for my office, I have the honour to invite kind reference to my letter No G 281/47 dated 9-2-48, wherein the heavy strain on the Steno Typists of this office has been already explained Many a time it has not been possible to cope with the work of the office even with two Steno Typists

The two posts viz , Typist and Steno Typist had been already sanctioned in G O No 9821-25-M1-13-46-140 dated 26-9-47 and it is now sought to adjust the sanctioned strength to the new grades sanctioned in G O No 3966-4035/S A 25-47-45 dated 16th January 1948

The office work which is even on the increase will be seriously handicapped if the sanctioned strength is reduced As two Steno Typists are very necessary, I request that the proposals now made may be kindly sanctioned

I have the honour to be,
Sir,
Your most obedient servant,

CHAIRMAN

N B S

G R S App F VI—G 2]

SUBJECT

Diary No of letter replied to 89

General and Revenue Secretariat

( )

the *194*

Date of issue 13-8-48 194

Signed by

May this be—

(i) printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette English Part ?

(iv) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette Kannada Part ?

Section ML

File No 105-48

Serial No 12

Proceedings of the Government of His Highness the Maharaja of Mysore

Read— ~~X~~

G O No Z 98 21-25/ML 13-46-140 & 26-9-46 Sanctioning among other things the appointment of one Steno-typist in grade Rs 40-2-50 and one Typist clerk in grade Rs 30-3-60 in ~~Order thereon No~~ the office of the Chief Inspector of Town Panchayats, Bangalore

2) G O No ML 3966-4035/S&A 25-47-45 & 16-1-48 Sanctioning the revision of scales of pay of the steno-typists

and typists in the several depts of
Govt

3) correspondence ending with
letter No J 484/47 dt 30-6-48
from the chairman, C & J. Board,
Bangalore, requesting, in the
circumstances stated, sanction
to convert the two posts - one of the
steno - typist and the other of
the typist clerk referred to
in Govt dt 26-9-47 read above -
into two posts of steno-typists
- one in the first grade on
Rs 75-5-100-10-150/E B 10-200
and the other in the grade of Rs 45-3-60-
4-100, in view of the revised scales of
pay sanctioned in Govt 16-1-48, as
shown in the proforma
statement appended and to
absorb the present incumbents
in these revised grades - one
in the first grade and the other
in the second grade, for which
they are qualified

Last of Enclosures

Copied by

Examined by

WD 087—GPB—40 000—14 11 40

G R S App F G 3

GENERAL AND REVENUE SECRETARIAT

(Continuation sheet draft form)

4) Letter No. 1024-9265 dated 48 from the Architect, P.W.D., Bangalore forwarding, duly verified the proforma statement relating to the establishment in question

-A. 1542-3 13/8/48

Order No. 27 dated above

The recommendation of the chairman, C.I.T. Board, Bangalore is sanctioned

The revision of the posts of Steno-typist and typist clerk of the CITB, Bangalore into one of a first grade and second grade Steno-typist according to the revised scales as proposed above is approved. The Chairman is authorised to submit separate proposals for the allocation of the officers in the new grades

for Secretary

To,

The Chairman, C.I.T. Board, Bangalore &

The Architect, P.W.D.

~~The~~ ~~Chief~~ D

~~The P.W.D. Secretariat Draft~~

WD 0565—GPS—22 500—8 11 38

STATEMENT OF PROPOSITION FOR REVISI

NAME OF OFFICE TO WHICH THE PROPOSITION RELATES

Government order sanctioning present establishment			PRESENT SCALE.				NATURE OF CHAR
No.	Date.	No	Designation	PAY Minimum.	Rate of increase.	Maximum.	Average cost.	
G.O.No.Fl.3966-4035/S & dated 25-47-45 dated 16-1-48 sanctioning revised scales of pay of the Steno-typists and Typist.			Steno Typist.	40	2	50	47½	
		2.	Typist Clerk.	30	3	60	~~57½~~ 50 CW	II
							105 97½	IN

Present Scale and the excess cost

Verified as such Correct the foregoing as are a correct

Asst 10/5/48 Supt 10/5 Asst C P W A